

**Acceptable use of the school's ICT systems and internet: agreement for KS2 pupils and parents/carers**

**Name of pupil:**

**When using the school's ICT systems and accessing the internet in school, I will:**

Use them for a schoolwork or homework

Use them only with a teacher being present, or with a teacher's permission

Not access any inappropriate websites

Not access social networking sites (unless my teacher has expressly allowed this as part of a learning activity)

Never use chat rooms

Only videoconference call with a teacher present

Never open any attachments in emails, or follow any links in emails, without first checking with a teacher

Use only kind and appropriate language when communicating online, including in emails

Never share my password with others or log in to the school's network using someone else's details

Never give my personal information (including my name, address, or telephone number) to anyone without the permission of my teacher or parent/carers

Never arrange to meet anyone offline without first telling my parent/carers, or without an adult to accompany me

**If I bring a personal mobile phone or other personal electronic device into school:**

I will not use it during the school day, in any lesson times, clubs or other activities organised by the school, without a teacher's permission.

I will hand my mobile device into the school office via the class zip lock bag

I will use it responsibly and will not access any inappropriate websites or other inappropriate material or use inappropriate language when communicating online.

I agree that the school will monitor the websites I visit.

I will immediately let a teacher or other member of staff know if I find any material which might upset, distress or harm me or others.

I will always use the school's ICT systems and internet responsibly.

**Signed (pupil):**

**Date:**

**Parent/carers agreement:** I agree that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure my child understands these.

**Signed (parent/carers):**

**Date:**