



11 September 2020

IMPORTANT: Communication regarding COVID

Dear Parents and Carers,

Thank you to everyone for following our COVID-19 guidelines set out in the reintegration booklet. It has been a busy start to the term and has been great to welcome our pupils back into school safely.

There have been many questions concerning children's illnesses and we are working with you to ensure children can be in school when they are well. Please continue to follow government guidance and do not send pupils to school if they have any COVID-19 symptoms.

In order to ensure we can communicate effectively we have a new COVID-19 communication email: covid@dsatparkland.org

This email is to be used to communicate with school for COVID-19 related messages **out of school hours**. During school hours please continue to call the school office (0116 2782142).

This email is to be used to:

- Communicate with us that a pupil or member of the family has had a confirmed **positive COVID-19** result
- Communicate that a pupil needs to self-isolate due to being **in contact with** someone with a positive COVID-19 result
- Communicate that a pupil needs to self-isolate due to having **COVID-19 symptoms**
- Communicate with us that a pupil needs to self-isolate due to travelling to a country that has **quarantine** restrictions

Using this email for COVID-19 communication will allow us to act rapidly to ensure the health and safety of our community.

Thank you for your support in this matter.

Yours sincerely

Mrs J Andrews
Acting Headteacher